DATE 2/18/2025

Requisition Form

Page 1 of 2

NASSAU COUNTY BOARD OF COUNTY COMMISSIONERS

VENDOR NAME/ADDRESS

JAX Utilities Management, Inc 5465 Verna Boulevard Jacksonville, FL 32205 96135 Nassau Place Suite 1 Yulee, FL 32097 DEPARTMENT
Public Works/ Road Dept

REQUESTED BY

	icksonvine, i E 32203					Noami Davis/ Darren Marsh
VENDOR NUMBER	PROJECT NAME FUNDING SOURCE AMOUNT AVAILABLE		STA	NDARD PO OR ENCUMBER ONLY CONTRACT NO.		
14835	Storm Drain Repair	03404541-534000		\$ 617,756.96	AMOUNT	cumber Contract CM3815-WA11
ITEM NO.	Park Square Place & Park So		QUANTITY	UNIT PRICE	\$ 0.00	
					\$ 0.00	
2.	Mobilization (Mobilization 30"	to 42" pipe or	1.00	\$ 10,662.52	\$ 10,662.52	
	equivalent)				\$ 0.00	
12.	Maintenance of Traffic (Closu	re)	1.00	\$ 4,754.09	\$ 4,754.09	
171.	Wellpoints		15.00	\$ 929.00	\$ 13,935.00	
172.	Bypass Pumping (>4" suction	/discharge)	15.00	\$ 650.00	\$ 9,750.00	
173.	Pipe Plug (15" to 30" or equiv	alent, install and	30.00	\$ 75.00	\$ 2,250.00	
	remove)				\$ 0.00	
177.	Steel Plates (Install and Rem	ove)	128.00	\$ 31.00	\$ 3,968.00	
187.	Asphaltic Concrete Pavemen	t Repair (Case X)	60.00	\$ 65.00	\$ 3,900.00	
188.	Asphaltic Concrete		38.00	\$ 388.00	\$ 14,744.00	
190.	Asphalt Milling (1.5" depth)		380.00	\$ 16.00	\$ 6,080.00	
198.	A-3 Fill (Contingency item, de	livered, hauled	20.00	\$ 19.00	\$ 380.00	
	and placed)				\$ 0.00	
206.	Curb & Gutter (County standa	ırd, median, drop,	56.00	\$ 35.00	\$ 1,960.00	Subtotal Page 1= \$72,383.61
	header & Miami)				\$ 0.00	Subtotal Page 2= \$4,948.20
	19				\$ 0.00	Total \$77,331.81
ORIGINAL - FIN	IANCE		•	•	Ship	oping \$ 0.00

ORIGINAL - FINANCE Shipping \$0.00 COPY - DEPARTMENT Total \$72,383.61

Department Head

I attest that, to the best of my knowledge, this requisition reflects accurate information, has been reviewed, budgeted for and follows the Nassau County Purchasing Policy.

2/24/2025

Office of Management and Budget (signature required if greater than \$1,000.00 for services or if greater than \$5,000 for goods)

I attest that, to the best of my knowledge, funds are available for payment.

2/24/2025

Procurement Director (signature required if greater than \$5,000.00)

Lattest that, to the best of my knowledge, this requisition is accurate and necessary and is consistent with the Nassau County Purchasing Policy. 2/27/2025

County Manager (signature required if greater than \$100,000.00)

Lattest that, to the best of my knowledge, the appropriate staff have reviewed and approved this Requisition and no other conditions would prevent approval. 3/4/2025

Clerk 3/5/2025 Date: DATE **2/20/2025**

Requisition Form

Requisition Form

NASSAU COUNTY BOARD OF COUNTY COMMISSIONERS

VENDOR NAME/ADDRESS

JAX Utilities Management, Inc 5465 Verna Boulevard Jacksonville, FL 32205 96135 Nassau Place Suite 1 Yulee, FL 32097 DEPARTMENT
Public Works/ Road Dept

_	cksonville, FL 32205					REQUES	
						Noami Davis/ I	
VENDOR NUMBER	PROJECT NAME	FUNDING SOURCE		AMOUNT AVAILABLE		PO OR ENCUMBER ONLY	1
14835	Storm Drain Repair DESCRIP	03404541-534000		\$ 617,756.96	Encumbe	r Contract	CM3815-WA11
ITEM NO.	DESCRIP	HON	QUANTITY	UNIT PRICE			
					\$ 0.00		
					\$ 0.00		
223.	Grass Sod (St. Augustine, E	Bahia, Bermuda,	60.00	\$ 12.29	\$ 737.40		
	other common type)				\$ 0.00		
7.	7. Mobilization (Asphaltic Co	oncrete Milling	1.00	\$ 2,105.40	\$ 2,105.40		
	> 50 sq. yds.)				\$ 0.00		
8.	Mobilization (Asphaltic Con-	crete Paving)	1.00	\$ 2,105.40	\$ 2,105.40		
					\$ 0.00		
					\$ 0.00		
					\$ 0.00		
					\$ 0.00		
					\$ 0.00		
					\$ 0.00		
					\$ 0.00		
					\$ 0.00		
					\$ 0.00	Subtotal Page 1=	\$72,383.61
					\$ 0.00	Subtotal Page 2=	\$4,948.20
	79				\$ 0.00	Total \$77,331.81	

ORIGINAL - FINANCE Shipping \$ 0.00 COPY - DEPARTMENT Total \$ 4,948.20

Department Head

I attest that, to the best of my knowledge, this requisition reflects accurate information, has been reviewed, budgeted for and follows the Nassau County

Purchasing Policy.

2/24/2025

Office of Management and Budget (signature required if greater than \$1,000.00 for services or if greater than \$5,000 for goods)

I attest that, to the best of my knowledge, funds are available for payment.

2/24/2025

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Lattest that, to the best of my knowledge, this requisition is accurate and necessary and is consistent with the Nassau County Purchasing Policy. 2/27/2025

County Manager (signature required if greater than \$100,000.00)

I attest that, to the best of my knowledge, the appropriate staff have reviewed and approved this Requisition and no other conditions would prevent approval. 3/4/2025

NASSAU COUNTY WORK AUTHORIZATION # 11

Contract Number:	
	CM3815
Consultant/Vendor:	
	Jax Utilities Management, Inc
Consultant/Vendor Contact	
Name:	Charles D. Freshwater
Consultant/Vendor Contact	
Phone Number:	904-855-0111
Consultant/Vendor Contact	
Email Address:	amjames@jaxum.com
Project Short Title:	
	Storm Drain Installation, Repair, and Replacement Services/Park
	Square Place and Park Square Place East
Total Amount of Previous Work	
Authorizations:	\$1,416,078.39
Amount of this Work	
Authorization:	\$77,331.81
New Contract Amount including	
this Work Authorization:	\$1,493,410.20
Funding Source:	03404541-534000

This Work Authorization is issued pursuant to the Contract referenced above between Nassau County and the Consultant/Vendor for the following services:

ARTICLE 1. Description of Services. Consultant/Vendor shall provide the services as set forth in Exhibit "A", attached hereto and incorporated herein.

ARTICLE 2. Time Schedule. Consultant/Vendor anticipates the services to be completed participates the services that the services that the services that the services the services that the services the services that the ser

ARTICLE 3. Compensation. Consultant/Vendor shall be compensated for the services in detailed in Exhibit "A", attached hereto and incorporated herein, using rates previously established in the Contract referenced above.

ARTICLE 4. Other Provisions. This Work Authorization shall become a part of the Contract when executed by both parties. Any Work Authorization entered into prior to expiration or termination set forth in the Contract shall continue in effect through the earlier of: (i) the date all of the Services thereunder have been fully completed and accepted by Nassau County, or (ii) until such time as such Work Authorization expires or is terminated in accordance with its terms or is terminated pursuant to Article 2 hereof. Consultant/Vendor acknowledges that all drawings, data, electronic files and other information required for this Work Authorization has been accepted by

Consultant/Vendor. Specifically, all electronic files have been reviewed and accepted for the purposes of this Work Authorization.

RECOMMENDED AND APPROVED BY:

Department Head/Managing Agent:	Doug Podiak	2/24/2025	
	V 	Date	
Procurement:	Kanace Kulmore	2/27/2025	
		Date	_
Office of Management & Budget:	Cluris Lacambra	2/24/2025	17
		Date	
County Attorney:	Denise C. May, Esq., BCS	3/4/2025	\mathcal{U}
, , ,	Denise C. May	Date	

IN WITNESS WHEREOF, the Parties have caused this Work Authorization to be executed by its duly authorized representatives, effective as of the last date below.

NASSAU COUNTY, FLORIDA

By: Taco E. Pope AICP-ICMA-CM

Its: <u>Designee</u>

Date: 3/4/2025

Jax Utilities Management, Inc

BY (liarles D Freshwater

Print Name: Charles D. Freshwater

Title: <u>President</u>

Date: 2/28/2025

Exhibit "A"

Jax Utilities Management, Inc.

5465 Verna Boulevard Jacksonville, FL 32205

Estimate

Date	Estimate #	
2/19/2025	070949	

Name / Address	
Nassau County BOCC 96135 Nassau Place Yulee, FL 32097	

Project

Estimates

Item	Description	Qty	Rate	Total
	Park Square Place & Park Square Place East			
002.Mob 30"-42"	Mobilization (Mobilization 30" to 42" pipe or equivalent)	1	10,662.52	10,662.52
012.MOT Closure	12. Maintenance of Traffic (Closure)	1	4,754.09	4,754.09
171.Wellpoints	171. Wellpoints	15	929.00	13,935.00
172. Bypass Pump	172. Bypass Pumping (>4" suction/discharge)	15	650.00	9,750.00
173. Pipe Plug 15"	173. Pipe Plug (15" to 30" or equivalent, install and remove)	30	75.00	2,250.00
177.Steel Plates	177. Steel Plates (Install and Remove)	128	31.00	3,968.00
187. Asphalt Case X	187. Asphaltic Concrete Pavement Repair (Case X)	60	65.00	3,900.00
188. Asphaltic Co	188. Asphaltic Concrete	38	388.00	14,744.00
190. Asphalt Milli	190. Asphalt Milling (1.5" depth)	380	16.00	6,080.00
198.A-3 Fill	198. A-3 Fill (Contingency item, delivered, hauled and placed)	20	19.00	380.00
206. Curb & Gutter	206. Curb & Gutter (County standard, median, drop, header & Miami)	56	35.00	1,960.00
223.Sod-Common	223. Grass Sod (St. Augustine, Bahia, Bermuda, other common type)	60	12.29	737.40
007. MOB Asphal	7. Mobilization (Asphaltic Concrete Milling > 50 sq. yds.)	1	2,105.40	2,105.40
008. MOB Asphal	8. Mobilization (Asphaltic Concrete Paving)	1	2,105.40	2,105.40
Chris Newton 904-588-3193		Tot	al	\$77,331.81



Certificate Of Completion

Envelope Id: B011063F-41FC-4221-A35F-824949BB75AF

Subject: Jax Utilities CM3815-WA11 Park Square \$77,331.81

Source Envelope:

Document Pages: 5 Signatures: 16
Certificate Pages: 6 Initials: 4

AutoNav: Enabled

Envelopeld Stamping: Enabled

Time Zone: (UTC-05:00) Eastern Time (US & Canada)

Status: Completed

Envelope Originator:

Noami Davis

ndavis@nassaucountyfl.com IP Address: 50.238.237.26

Record Tracking

Status: Original

2/24/2025 8:42:57 AM

Holder: Noami Davis

ndavis@nassaucountyfl.com

Location: DocuSign

Signer Events

Doug Podiak

dpodiak@nassaucountyfl.com

Facilities Director

Nassau County BOCC Security Level: Email, Account Authentication

(None)

Signature

Doug Podiak

Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26

Timestamp

Sent: 2/24/2025 8:49:49 AM Viewed: 2/24/2025 9:59:29 AM Signed: 2/24/2025 9:59:42 AM

Electronic Record and Signature Disclosure:

Not Offered via Docusign

Tracy Poore

tpoore@nassaucountyfl.com

OMB Admin

Nassau County BOCC

Security Level: Email, Account Authentication

(None)

17

Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26

Sent: 2/24/2025 9:59:46 AM Viewed: 2/24/2025 2:19:49 PM

Signed: 2/24/2025 2:20:07 PM

Electronic Record and Signature Disclosure:

Not Offered via Docusign

chris lacambra

clacambra@nassaucountyfl.com

OMB Director

Nassau County BOCC

Security Level: Email, Account Authentication

(None)

Chris Lacambra

Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26

Sent: 2/24/2025 2:20:10 PM Viewed: 2/24/2025 2:20:46 PM Signed: 2/24/2025 2:21:10 PM

Electronic Record and Signature Disclosure:

Not Offered via Docusign

Noami Davis

ndavis@nassaucountyfl.com Security Level: Email, Account Authentication

(None)

Completed

Using IP Address: 50.238.237.26

Sent: 2/26/2025 8:02:10 AM Viewed: 2/26/2025 8:05:11 AM Signed: 2/26/2025 8:05:16 AM

Electronic Record and Signature Disclosure:

Not Offered via Docusign

Lanaee Gilmore

Igilmore@nassaucountyfl.com

Procurement Director Nassau County BOCC

Security Level: Email, Account Authentication

(None)

Lanau Kilmori

Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26

Sent: 2/24/2025 2:21:13 PM Resent: 2/26/2025 8:05:18 AM Viewed: 2/27/2025 5:13:29 PM Signed: 2/27/2025 5:14:04 PM

Signer Events	Signature	Timestamp
Electronic Record and Signature Disclosure: Not Offered via Docusign		
Charles D Freshwater		Sent: 2/27/2025 5:14:07 PM
amjames@jaxum.com	Cliarles D Freshwater	Viewed: 2/28/2025 9:46:46 AM
Security Level: Email, Account Authentication		Signed: 2/28/2025 9:46:54 AM
(None)	Signature Adoption: Pre-selected Style Using IP Address: 50.196.114.13	
Electronic Record and Signature Disclosure: Accepted: 2/5/2025 11:17:03 AM ID: 7afac13e-1b95-4da4-b1cc-80084ab11b3e		
Abigail Jorandby		Sent: 2/28/2025 9:46:57 AM
ajorandby@nassaucountyfl.com	ДJ	Viewed: 3/4/2025 11:57:13 AM
Deputy County Attorney		Signed: 3/4/2025 5:07:34 PM
Nassau BOCC	0:	-
Security Level: Email, Account Authentication (None)	Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26	
Electronic Record and Signature Disclosure: Not Offered via Docusign		
Denise C. May, Esq., BCS		Sent: 3/4/2025 5:07:37 PM
dmay@nassaucountyfl.com	Denise C. May, Esq., BCS	Viewed: 3/4/2025 5:30:13 PM
County Attorney		Signed: 3/4/2025 5:30:37 PM
Nassau County BOCC	Signature Adaption: Dro coloated Stule	
Security Level: Email, Account Authentication (None)	Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26	
Electronic Record and Signature Disclosure: Not Offered via Docusign		
Taco Pope, AICP		Sent: 3/4/2025 5:30:41 PM
tpope@nassaucountyfl.com		Viewed: 3/4/2025 6:02:10 PM
County Manager		Signed: 3/4/2025 6:02:23 PM
Nassau County BOCC	Signature Adoption: Drawn on Device	
Security Level: Email, Account Authentication (None)	Using IP Address: 50.238.237.26	
Electronic Record and Signature Disclosure: Not Offered via Docusign		
BOCC AP		Sent: 3/4/2025 6:02:26 PM
boccap@nassauclerk.com	BOLL AP	Viewed: 3/5/2025 10:59:32 AM
Nassau County Clerk		Signed: 3/5/2025 10:59:45 AM
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Electronic Record and Signature Disclosure: Accepted: 2/4/2021 9:59:11 AM ID: 6238f06a-a4ad-4d45-a7f5-929d04629059		
In Person Signer Events	Signature	Timestamp

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp

Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
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boccclerkservices@nassauclerk.com	COPIED	
Security Level: Email, Account Authentication (None)		
Electronic Record and Signature Disclosure: Not Offered via Docusign		
Procurement Department	COPTER	Sent: 3/5/2025 10:59:50 AM
procurement@nassaucountyfl.com	COPIED	
Security Level: Email, Account Authentication (None)		
Electronic Record and Signature Disclosure: Not Offered via Docusign		
Jennifer Kirkland	CODIED	Sent: 3/5/2025 10:59:51 AM
kirkland@nassaucountyfl.com	COPIED	
Security Level: Email, Account Authentication (None)		
Electronic Record and Signature Disclosure: Accepted: 10/24/2023 9:00:03 AM ID: 051b8b10-9ce7-49a7-bddd-e95a2069afb9		
Pamela Nelson	COPTER	Sent: 3/5/2025 10:59:52 AM
pnelson@nassaucountyfl.com	COPIED	
Admin Specialist II		
Nassau BOCC		
Security Level: Email, Account Authentication (None)		
Electronic Record and Signature Disclosure: Not Offered via Docusign		

Witness Events	Signature	Timestamp	
Notary Events	Signature	Timestamp	
Envelope Summary Events	Status	Timestamps	
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Envelope Updated	Security Checked	2/26/2025 8:02:09 AM	
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Envelope Updated	Security Checked	2/26/2025 8:02:10 AM	
Certified Delivered	Security Checked	3/5/2025 10:59:32 AM	
Signing Complete	Security Checked	3/5/2025 10:59:45 AM	
Completed	Security Checked	3/5/2025 10:59:52 AM	
Payment Events	Status	Timestamps	
Electronic Record and Signature Disclosure			

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From time to time, County of Nassau (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

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At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact County of Nassau:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: bsimmons@nassaucountyfl.com

To advise County of Nassau of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at bsimmons@nassaucountyfl.com and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from County of Nassau

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to bsimmons@nassaucountyfl.com and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with County of Nassau

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;

ii. send us an email to bsimmons@nassaucountyfl.com and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: https://support.docusign.com/guides/signer-guide-signing-system-requirements.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify County of Nassau as described above, you consent to receive
 exclusively through electronic means all notices, disclosures, authorizations,
 acknowledgements, and other documents that are required to be provided or made
 available to you by County of Nassau during the course of your relationship with County
 of Nassau.